



PENGUIN GROUP (USA) INC.

TERMS OF SALE TO SCHOOLS, LIBRARIES, AND INSTITUTIONS

DISCOUNT SCHEDULE FOR HARDCOVER AND TRADE PAPERBACK, JUVENILE & ADULT, AUDIO CASSETTES, CDs AND CD-ROM PRODUCTS, AND AUTHOR VIDEOS

1. These imprints ship from our Kirkwood warehouse and may be combined to meet discount order minimums: Applause Theatre Books, Avery Books, Bibli O'Phile, Calloway, Dial Books for Young Readers, Dutton, Gotham Books, Grosset & Dunlap, HighBridge Audio, Home, Hudson Street Press, Library of America, Media Masters, Minedition, The Monacelli Press, Obsidian Mysteries, The Overlook Press (hardcover and juvenile), Penguin Audio, The Penguin Press (hardcover), Philomel, Portfolio (hardcover), Prentice Hall Art, Price Stern Sloan (includes Wee Sing, Crazy Games, and Doodle Art), Puffin, G. P. Putnam's Sons, Putnam Berkley Audio, Razorbill, Reader's Digest, Riverhead (hardcover), Sentinel, Sleuth, Speak, Studio, Jeremy P. Tarcher, Viking, Frederick Warne.

2. These imprints ship from our Pittston warehouse and may be combined to meet discount order minimums: Ace (hardcover and trade), Alpha, Berkley (hardcover and trade), Chamberlain Bros., Consumer Guides (trade), DAW (hardcover and trade), HPBooks (trade), Meridian, Meridian Classic, NAL (hardcover and trade), Onyx (trade), The Overlook Press (trade), Pelican Shakespeare, Penguin, Penguin Classics, Penguin Global, Perigee (hardcover and trade), Plume, Portfolio (trade), Prentice Hall Press (trade), Prime Crime (all trade formats), Riverhead (trade), ROC (hardcover and trade), Sentinel (trade), Time Out (backlist).

1-9 assorted books	20% discount/free freight
10 or more assorted books	30% discount/free freight

MASS MARKET BOOKS

These imprints may be combined to meet minimums: Ace, Berkley, Consumer Guide, DAW, Jove, Onyx, ROC, Signet, and Signet Classic.

1-9 assorted books	list price/free freight
10 or more assorted books	20% discount/free freight

DK AND ROUGH GUIDES (books and CDs, not maps) may be combined to meet minimums.

1-19 assorted books	20% discount/free freight
20+ assorted books	40% discount/free freight

QUOTATIONS: We regret we cannot guarantee pricing or stock availability for any length of time. Please ask for our latest order forms to determine status and current price of books. Discounts are as listed above. Imprints from one imprint group do not combine with imprints from any other imprint group for discount.

TO OPEN AN ACCOUNT: Customers without an account should mail or email order to the appropriate address below. Please include your complete bill-to and ship-to name and address, phone number, contact name and email address along with the titles, ISBNs, and quantities you wish to order. If you would like to request a quotation to pre-pay using a credit card, please fax your request for a quotation to (800) 227-9604. If a resale certificate is not provided, the account will be set up as taxable and all orders will be charged applicable sales tax. For initial orders please allow two weeks for delivery for items shipped to states in the continental United States and four weeks for delivery for items shipped to Alaska, Hawaii, or Puerto Rico.

AUTHOR APPEARANCES: We offer a special 40% discount on orders placed in support of a Penguin Group (USA) Inc. author appearance. All these orders should be directed to 1-866-206-5865.

RIF ORDERS: Penguin Group (USA) Inc. honors "Reading Is Fundamental" orders. For details call RIF at 202-287-3220, or visit them online at www.rif.org. Only orders received with a RIF sticker or a RIF contract number will be processed at a 40% discount.

RETURNS: All returns must include a packing slip with account name, address, and account number or SAN itemizing each title, ISBN, retail price, and quantity. Returns will be credited at the maximum invoice discount. Returns for author appearances will be credited at the purchase price, provided the invoice information is included with the return and clearly indicates "author appearance."

ORDERS

Phone 1-800-631-8571
Fax 1-800-227-9604
Email orders@us.penguin.com

Electronic, EDI and PUBNET®. The PGI SAN is 2825074. (Contact customer service for details.)

MAIL

Penguin Group (USA) Inc.
Order Processing Department
405 Murray Hill Parkway
East Rutherford, NJ 07073-2136

CUSTOMER SERVICE

Web <http://penguin.com/custhelp>
Phone 1-800-631-8571
Fax 1-201-256-0000

AUTHOR APPEARANCE ORDERS

Phone 1-866-206-5865
Fax 1-201-256-0013
Email Author.Appearance.Orders@us.penguin.com

FIND MORE INFORMATION ABOUT PENGUIN AT

<http://booksellers.penguin.com>

RETURNS

Full Copy (except DK and Rough Guides):
Penguin Group (USA) Inc.
Returns Department
One Grosset Drive
Kirkwood, NY 13795

Covers
Penguin Group (USA) Inc.
One Commerce Rd.
Pittston Township, PA 18640

DK and Rough Guides:
DK Publishing
Penguin Group (USA)
199 Pearson Parkway
Lebanon IN 46052

(These terms of sale effective 1 Sep 2007) ACAD 2007